

2006 ANNUAL BUSINESS MEETING
CLEVELAND, OHIO
MONDAY, AUGUST 28, 2006
(4:30- 5:30 PM)

The meeting was called to order by Chairperson Barbara Wessinger of South Carolina.

The following states, representing a quorum, were in attendance:

Arizona	Florida
Georgia	Louisiana
Mississippi	Missouri
New Hampshire	Nebraska
Ohio	Oklahoma
South Carolina	Tennessee
Utah	

Treasurer, Juanice Hagan of Florida, presented the 2006 Treasurer's Report which was approved unanimously. A copy of the report is attached.

There were no Old Items of Business to be discussed.

The following New Items of Business were discussed in detail:

- (1) **Election of Board of Directors:** The floor was opened for nominations for the Vice Chair. The members voted for John Garner, Florida DOT, as Vice Chair. The following represent the NAHBA Board of Directors:

Chair: Jimmy Isonhood, Mississippi DOT
Vice Chair: John Garner, Florida DOT
Second Vice Chair: Rob Boehm, Tennessee DOT
Past Chair: Barbara Wessinger, South Carolina DOT
Host State Chair: Marian Patton, Louisiana DOT
Secretary/Treas.: Juanice Hagan, Florida DOT

- (2) **NAHBA Teleconferences:** All states encouraged to participate. If a state has a question that requires an answer or opinion from FHWA, the state's FHWA representative must also participate in the teleconference. Barbara Wessinger will act as the liaison for NAHBA with FHWA and all requested teleconference issues must be submitted to her in advance of the teleconference.
- (3) **Scanning of FHWA Documents Status Report:** Jimmy Isonhood reported that he anticipated the project would be completed by September 2007 and was hopeful that the Document Index can be either posted on the NAHBA web site or a CD supplied to the NAHBA membership.

(4) Freedom of Information Request to FHWA: Several states voiced their concern that they are not receiving FHWA memos/correspondence on outdoor advertising control issues. It is possible that the FHWA information may be sent to another office within DOT's and not the outdoor advertising control office. The membership asked the Board to consider requesting documents of FHWA on a quarterly basis under the Freedom of Information Request. The members also asked if e-mail correspondence could be requested. The Board will investigate and report at the 2007 Annual Meeting. Rod Boehm will be the lead on this project.

(5) NAHBA Web Site: Concern was raised that the Discussion Room segment of the web site was not being utilized and there is some confusion as to how one navigates within the site. Suggestions from the membership included: (a) Link to the AASHTO R/W web site, (b) Utilization of Google and Yahoo e-groups, and (c) a more user friendly format. The Board agreed to study the issues and report at the 2007 Annual Meeting.

(6) Committee Reports:

- **Membership Recruitment Committee** – Mitch Surrett, Keith Melvin, Marian Patton, and Juanice Hagan. The Committee was not active during 2006 but will work during the current year on securing additional members in NAHBA.
- **FHWA Partnership Committee** – Rod Boehm, Kerry Yoakum, Mitch Surrett and Barbara Wessinger. The Committee will evaluate this year the Freedom of Information Request to FHWA.
- **AASHTO Standing Committee** – Lyle McMillan, Barbara Wessinger and Juanice Hagan. Juanice reported that the AASHTO Right of Way Subcommittee has recently adopted a Standing Committee on Outdoor Advertising Control which is to be chaired by Terry Sampson of Missouri. The membership encouraged the Committee and the Board to actively partner with this Committee.
- **Stakeholder Neutral Forum Committee** – Barbara Wessinger, Mitch Surrett and Juanice Hagan. Barbara discussed in detail the work done to date on the assessment and the anticipated outcome of the Study. The membership felt the Board should thoroughly analyze the results of the Assessment Study authorized by FHWA and Barbara Wessinger and Wendy LeStarge volunteered to analyze the documents and report their findings to the membership.
- **Award Committee** – Keith Melvin, Scott Taylor, Juanice Hagan and Barbara Wessinger. Keith Melvin reported a number of nominations had been submitted and the inaugural awards would be presented that evening.

The membership unanimously endorsed the program and recommended its continuance.

- **Logo Contest Committee** - Barbara Wessinger announced that submittal #9 had been selected by the membership as the new logo for NAHBA. The logo suggestion was submitted by Lawton Player, an employee with the South Carolina Department of Transportation. A new banner, letterhead and envelopes will be ordered utilizing the new logo.

- (7) **Development of new NHI Course on Outdoor Advertising Control** – FHWA Washington Office is designing an on-line course and has asked the NAHBA Board for assistance in defining the minimum requirements of the courses. It is anticipated the course will be on-line prior to the next NAHBA Conference. Marrian Patton, John Garner, Mitch Surrent, Wendy LeStarge and Barbara Wessinger agreed to assist FHWA in the design of the course.
- (8) **Liability Insurance** – A discussion was held as to whether NAHBA should have liability coverage and John Garner was asked to research and advise the Board on the direction it should take. A report on this issue will be given at the 2007 Annual Meeting.
- (9) **Long Term Direction of NAHBA** – The membership reviewed the vision, mission and goals of the organization and felt no changes are needed at this time.
- (10) **Future Conference Locations:** It is anticipated the following states will host upcoming Conferences:
- (a) **2007 Conference Location** – Louisiana (Tentative)
 - (b) **2008 Conference Location** – Nevada (Tentative)

With there being no further items to discuss, the meeting was adjourned.

Juanice M. Hagan
Secretary-Treasurer