

NAHBA  
2009 ANNUAL BUSINESS MEETING  
BRANSON, MISSOURI  
MONDAY, AUGUST 10, 2009

The meeting was called to order by Chairperson Barbara Wessinger.

The following states, representing a quorum, were in attendance:

Arkansas  
Florida  
Louisiana  
Minnesota  
Mississippi  
Missouri  
Nebraska  
South Carolina  
Texas  
West Virginia  
Wyoming

Treasurer, Juanice Hagan of Florida, presented the 2009 Treasurer's Report which was approved unanimously. In addition, the Board approved fees being set for the 2010 Annual Conference at \$200.00 for open session (2 days), and \$250.00 for full session (3 days). The proposal was approved.

There were no Old Items of Business to be discussed.

The following New Items of Business were discussed in detail:

(1) **Election of Board of Directors:** The floor was opened for nominations for the Vice Chair and the Second Vice Chair. The members voted for John Garner, Florida, to serve the one year term remaining on the Past Chair and Jessica Sawyer, Missouri, as the Second Vice Chair. The following represent the NAHBA Board of Directors:

Chair:	Barbara Wessinger, South Carolina DOT
Vice Chair:	Joyce Musick, Missouri DOT
Second Vice Chair:	Jessica Sawyer, Missouri
Past Chair:	John Garner, Florida DOT
Secretary/Treasurer:	Juanice Hagan, Florida DOT

(2) **Quarterly NAHBA Teleconferences:** All states are encouraged to participate. If a state has a question that requires an answer or opinion from FHWA, the state's FHWA representative must also participate in the teleconference. Barbara Wessinger will act as the liaison for NAHBA with FHWA. All requested teleconference issues must be submitted to her in advance of the teleconference.

(3) **Format for 2010 Annual Conference:** Options for the format for the 2010 Conference were discussed, including a one-day videoconference. It was decided that a face to face meeting should be held and the Board was authorized to finalize the format to be used. In addition, it was decided to utilize the services of CMC& Associates as the event and on-site planner. CMC's recommendation is to hold the 2010 meeting in Madison, Wisconsin. The Board will work with CMC to finalize the plans. The membership also expressed their desire to go to a simpler Sunday night format.

(4) **Communication between FHWA and the States** – There is a desire by the membership to have stronger communication between the states and FHWA. The Board will meet with Gerald Solomon and discuss how we can utilize the NAHBA web site and FHWA publications to better communicate opinions, issues and issue resolutions to the state regulators.

(5) **STEP Feedback Form** – The Surface Transportation Environment and Planning Cooperative Research Program (STEP) is the funding source for all FHWA research grants on planning and environmental issues. States are encouraged to recommend research study through this forum. Barbara Wessinger asked that she be copied so NAHBA would be aware of the recommendations.

(6) **NAHBA Representation of Regulators** – The Chairman asked if the membership felt the Alliance represents all of the regulators or just those who attend the annual conference. In addition, are we comfortable with the dynamics of NAHBA or do we need to rethink our role? The consensus was that the Alliance needs to make a stronger effort to seek non-member states for membership in NAHBA. The Chairman will work with the Membership Recruitment Committee to get out to the non-member regulators the advantages of membership.

(7) **NAHBA Website** – The NAHBA web master has not been able to commit adequate time to our web site and the Board has recommended a replacement. The Chairman noted that the Missouri DOT has agreed to maintain the site but will need NAHBA to cover the cost of the needed software. In addition, NAHBA's domain provider, MJ Marketing, has been asked to recommend the names of several web masters for consideration by the Board. The membership authorized the Chairman to work with the Board to secure the best proposal for the organization. There were no suggested changes to the site recommended by the membership.

(8) **Standing Committees** – The current committee chairs were unanimously re-elected.

Administration: Jessica Sawyer

Nonconforming sign issues: Keith Melvin

Zoning issues: Joanna Campbell

Awards Committee: Jean Todd

Membership Recruitment: Pat Hurley

The following committees address the issues raised by the regulatory agencies during the year and provide updates to the membership through sessions established for the annual educational conference and quarterly FHWA teleconferences:

Model rules: Jimmy Isonhood and Barbara Wessinger

AASHTO Standing Committee: John Garner

The following reports were given:

**Awards Committee:** The program is doing well. There were 10 nominations for 2009.

**Rules Committee:** Needs more members. Universal guidance on a complete set of model regulations the states can look at to possible incorporate into local state rules and regulations. Marion Patton of Louisiana indicated she has an interest to work on this committee.

The Chairperson acknowledged Jimmy Isonhood of the Mississippi DOT for the outstanding work he has done for NAHBA through his many years on the Board of Directors.

With there being no further items to discuss, the meeting was adjourned.

/s/ Juanice M. Hagan

Juanice M. Hagan  
Secretary-Treasurer