

Minutes
Board of Directors Meeting
NAHBA
May 3, 2002

Attending by teleconference: Barbara Wessinger, Sue Perkins, Brenda Grady, Juanice Hagan. Mitch Surrett was not able to participate.

With a quorum of the Board present, the following actions were taken by the Board:

(1) Officers – Officers for calendar year 2002 were elected as follows:

Chairman: Barbara Wessinger (South Carolina)

Vice President: Sue Perkins (Kentucky)

Second Vice: Brenda Grady (North Carolina)

Past Chair: Mitch Surrett (Oklahoma)

Sec-Treasurer: Juanice Hagan (Florida)

(2) Review of By-Laws – The By-Laws were reviewed, and it was agreed that they effectively state the mission and objectives of the Association and no revisions are needed at this time. The Board will, however, review the By-Laws annually and bring before the membership requested changes.

(3) Annual Conference – Because of reduced out-of-state travel by both state government and FHWA, the Board asked the Chairman to poll the states and determine the following:

(a) Number of States and FHWA representatives that plan to attend the 2002 Conference.

(b) Topic suggestions and speakers for the 2002 Conference.

Membership voted at the 2001 Conference to hold the 2002 Conference in San Diego. The Board reviewed proposed contracts from the Lowe's Resort, the downtown Westin and the downtown Sheraton Suites. Based on room costs and food and beverage minimums, it was determined that the Sheraton Suites best suited the needs and budget of the Association. Because the Association does not want to conflict with the MISA Conference, it was agreed that the 2002 NAHBA

Conference should be held on Sunday evening, September 8 through Wednesday noon, September 11th. Conference room rates will be available at the Sheraton Suites from September 7 through September 12.

At the 2001 Conference, it was determined that a registration fee of \$125 should be charged for the 2002 Conference. The Board members concurred that this is the fee that will be charged for Association members. Non-government members may be charged a higher rate, but this rate will not be set by the Board until more accurate costs for the Conference can be secured.

The Chairman and the Secretary-Treasurer of the Association will work with staff of the Sheraton Suites in making final plans for the Conference. In addition, staff members of CALtran will assist in final Conference planning.

The Board determined that the 2002 Conference will follow the same format as previous Conferences. The Board will look to CALtran and FHWA/Washington for speakers for both the Monday night dinner and Conference sessions.

The Secretary-Treasurer will work with OAAA, industry representatives, and state consultants to secure additional funding for the Conference in exchange for exhibit space during the Conference.

- (4) Quarterly teleconferences with FHWA - The Chairman will work with FHWA to continue the quarterly teleconferences with interested states. Notification of teleconference dates and call-in numbers will be published on the NAHBA web site. It is hoped that the next teleconference can be held during the month of May, and FHWA will be asked to report on “urban clusters”, as based on the last population count. The Secretary-Treasurer will summarize each teleconference and post on NAHBA’s web site.
- (5) NAHBA Web Site - The Chairman will work with Skip Brooks of Graphic Imaging to upgrade and improve the NAHBA web site. In addition, the Chairman will ask states to submit to Graphic Imaging all recent revisions to their laws and rules. The Board asked the Chairman to formally thank Skip and his staff for their assistance in maintaining the web page.
- (6) FHWA Staff – Due to staff changes at the FHWA/Washington Office, John Burney and Bryan O’Neill have taken over the outdoor advertising program. Through quarterly teleconferences and the annual Conference, it is the Board’s goal to establish a strong working relationship between FHWA and the state regulatory agencies.
- (7) Token of appreciation for Marci Horton – The Board unanimously voted to use NAHBA funds to purchase a token of appreciation to Marci Horton for the outstanding leadership she has provided to NAHBA since its inception. The

Secretary-Treasurer will select a piece of cut glass and have it engraved. The Board will approve the cost prior to purchase and engraving.

(8) NAHBA Newsletter – The Board would like to see a quarterly newsletter prepared by the Association and posted on the web page. Doris Theil of Nebraska volunteered several years ago to write the Newsletter. The Chariman will contact Ms. Theil to see if still interested. If not, a request for volunteer(s) will be posted on the web page. This item will be revisited at the next Board meeting.

(9) AASHTO Right of Way Sub-Committee – Sue Perkins and Brenda Grady reported on the Outdoor Advertising session at the 2002 AASHTO Right of Way Sub-Committee meeting. It was reported that the attendance at the session was higher than expected, and favorable comments were received. The Secretary-Treasurer will work with the NAHBA web master on getting the AASHTO Sub-Committee Conference link on the Association's web page.

There being no additional items, the meeting was adjourned.

Juanice M. Hagan
Secretary-Treasurer